

# wedding planner



A beautiful formal wedding takes a minimum of six months to arrange.  
Here is a timetable to use when planning your wedding.

## **SIX MONTHS BEFORE:**

- Buy a wedding planner and memory album.
- Discuss wedding budget with fiancé and/or parents.
- Together decide on the wedding style - everything from flowers to food.
- Decide on wedding and reception sites.
- Determine the number of guests you can accommodate at both sites.
- Plan color scheme for wedding and reception.
- See clergy member, judge or officiant with fiancé.
- Plan reception and make reservations.
- Choose and order your dress and accessories.
- Select and register china, silver, etc.
- Begin guest list and choose attendants.
- Plan new home, begin shopping for it.
- Collect honeymoon brochures and consult travel agent for ideas.

## **THREE MONTHS BEFORE:**

- Complete your guest list.
- Order invitations and announcements (allow four weeks for printing). Start addressing them upon receipt.
- Shop for trousseau.
- Set date to order attendants' dresses and tuxedos and confirm delivery date for your dress and groom's tux.
- Select a portrait photographer.
- Make honeymoon reservations.
- Plan ceremony, reception details with caterer, etc.
- Consult with florist and order flowers that match wedding color scheme and season.

## **ONE MONTH BEFORE:**

- Buy groom's wedding gift and order groom's ring.
- Mail your invitations.
- Have final dress and headpiece fitting.
- Have portrait taken.
- Choose gifts for your attendants.
- Arrange lodging for out-of-town guests.
- Plan your bridesmaids' luncheon.
- Make plans for the rehearsal dinner.
- Write thank-you notes for gifts.
- Arrange for announcement in newspaper.

## **TWO WEEKS BEFORE:**

- Go with your fiancé for marriage license.
- Arrange to transport attendants to ceremony.
- Send announcements to newspapers.
- Make an appointment with hairdresser.
- Buy luggage; check honeymoon reservations.

## **ONE WEEK BEFORE:**

- Begin your honeymoon packing.
- Finish writing your announcements to mail on your wedding day.
- Give a final estimate of the number of reception guests to the caterer.
- Give and/or attend bridesmaids' luncheon.
- Arrange rehearsal, tell the wedding party.
- Check on final details with florist, photographer, musicians, etc.
- Arrange to move belongings to new home.
- Keep up with gift acknowledgements.